**Request for Proposals (RFP)**

**STEP Academy - Burnsville Playground Project**

**Introduction**

STEP Academy is seeking proposals from qualified contractors for the design, supply, and installation of a new playground at our Burnsville campus for the upcoming school year. The playground should be safe, inclusive, and engaging for students of various ages.

**Project Overview**

* **Project Name**: STEP Academy - Burnsville Playground Project
* **Location**: STEP Academy, Burnsville Campus. 14450 Burnhaven Dr. Burnsville, MN 55306
* **Project Duration**: Expected to be completed by August 15th, 2024

**Objectives**

* To provide a safe and inclusive play environment.
* To encourage physical activity and social interaction among students.
* To incorporate a variety of play structures suitable for children aged 5-12 years.

**Scope of Work**

1. **Design**:
   * Create a detailed playground design based on the school's requirements.
   * Ensure the design complies with all safety and accessibility standards.
2. **Supply**:
   * Provide all necessary playground equipment and materials.
   * Ensure all equipment meets industry safety standards.
3. **Installation**:
   * Prepare the site for installation, including any necessary groundwork.
   * Install all playground equipment according to the approved design.
   * Ensure the site is safe and clean upon completion.

**Proposal Requirements**

Interested contractors must submit a detailed proposal including the following:

1. **Company Information**:
   * Company name, address, and contact information.
   * Overview of the company and its experience with similar projects.
2. **Design Proposal**:
   * Preliminary design of the playground.
   * List of proposed equipment and materials.
3. **Project Plan**:
   * Detailed timeline for the project.
   * Description of the installation process.
4. **Cost Estimate**:
   * Itemized cost breakdown for the project.
   * Any additional costs or fees.
5. **References**:
   * At least three references from previous similar projects.

**Evaluation Criteria**

Proposals will be evaluated based on the following criteria:

* Quality and creativity of the playground design.
* Compliance with safety and accessibility standards.
* Experience and qualifications of the contractor.
* Cost-effectiveness.
* References and past performance.

**Submission Instructions**

* **Submission Deadline**: July 1st, 2024
* **Submission Method**: Email proposals to info@stepacademymn.com

**Contact Information**

For any questions or additional information, please contact:

* Mustafa Ibrahim, Superintendent. [mibrahim@stepacademymn.org](mailto:mibrahim@stepacademymn.org) or 651- 285-1920

We look forward to receiving your proposal and working with a qualified contractor to create a wonderful new playground for our students.

Best regards,

Mustafa Ibrahim

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