

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy
Board of Directors Meeting
Monday, September 20, 2021, 5:30 PM
STEP ACADEMY's Campus (Via Zoom)
835 East 5 th Street
St Paul, MN 55106

| Board Member Names | Present | Absent |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|
| Rahima Ahmed | X | |
| Amina Mohamud | X | |
| Abdulrazzaq Mursal | X | |
| Abdiladif Sanbul | X | |
| Mohamed Shuriye | X | |
| Guests | | |
| STEP Academy Leadership: Dr. Mustafa Ibrahim, Emma Olson, Mohamed Mohamoud, Ahmed Mursal, Julian Wu, Mike Pocrnich, Drew Baillargeon | | |
| No visitors from IQS | | |

| 5:32- Call to order |
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| Abdulrazzaq Mursal, Board Chair |
| School Mission Statement: STEP Academy will empower students to use their personal attributes and acquired knowledge to lead productive lives and become contributing members of the global community. |
| 5:35: Declaration of Conflict of Interest if any |
| Board members attested that there are no conflicts of interest at this time. |

| 5:35: Approval of the Agenda |
|--------------------------------------------------------------------------------------|
| Motion A motion was made to approve the September 20 th agenda. |
| Made by: Abdiladif Sanbul |

Seconded by: Amina Mohamud

Vote: Approved

5:45 APPROVAL OF MINUTES from August 16st 2021 Board Meeting

Motion

A motion was made to approve the August 16th 2021 minutes

Made by: Rahima Ahmed

Seconded by: Mohamed Shuriye

Discussion: The Board has reviewed and discussed the August 21th Minutes

Vote: The minutes from August 16th 2021 board meeting was approved by all board members

5:46. Public Comment

No public comment

5:46 PM:00 FINANCIAL REPORTS: Mike Pocrnich- TAG.

Michael Pocrnich (TAG) presented the August financial statements to the Board. The audit was completed. Number enrollment is approximately 657. We received 1.9 million of cash payment, a cash increase projected. SPED and Gen Ed (sooner) State paybacks should be coming in soon, so we will start seeing the capital increasing. (50 mill thousand dollars) He explained the reports and indicated that the school is doing well and has a solid financial base. Balance sheet wise, we are doing well. We have a conservative viewpoint on the current sheet. 9% Expenditure (same as other schools) State payments will increase. No problem with enrollment. Cashflow 1.5 million (might be more)=2.7 million (overall great start)

Motion: Approve the August,2021 Financial Reports

Made by: Amina Mohamud

Seconded by: Rahima Ahmed

Vote: All approved

5:54 PM Staff Updates

School report:

Mustafa Ibrahim (Director) spoke about the start of the school year. We are on week 4 (good start) transportation teacher prep janitorial. 600, 121 wait list. Students from all areas (various counties). Maintain the name. Mustafa thanked leadership. Fastbridge (math/reading)-interventions will start. Drew (dean of students) was welcomed .

Drew Baillargeon (Dean of Students) Behavior Team Update: mentioned the deans and he gave highlights: social emotional learning (SEL) curriculum is being introduced at all levels. Daily advisory for Middle/High school (30 minutes a day (school climate:social worker (resources)) PBIS has occurred throughout all of the school. Deans connect in the same way across all levels.

6:00 SPED Update

Emma Olson (SpEd Coordinator): 38 students (36 students) in SPED.

Search for one more SpEd teacher

MDE Provide the GYO Program to assistance pathways to teaching license:

1. People wanting to obtain a first-time teaching license
2. High School students wanting to obtain a teaching degree/license

Grant will be a maximum of \$750,000 per district.

6:10 Family Highlights

Mohamed Muhamed (Family Coordinator) Family community highlights: The plan was to create a parent resource, so that they can help their students and what the school expects. They had a meeting on September 2 and the attendance for the meeting was good. KG their readiness is not yet how it is supposed to be and PTO meetings would help explain school readiness (establish this year). How they can help their kids (conferences) (what do they do in school). Empower parents to help their students because they missed some education opportunities due to distance learning.

6:15 Vendor (Ahmed)

Vendors are doing well

- Deep cleaning

- Waxing
- New tiles
- Nurse office:new tiles
- Covid cleaning (going well)
- Masks for students/staff/guests
- Food:breakfast, lunch
- Transportation: lots of schools are struggling (we are lucky, even though we have some struggles)

6:20

Board is thanking everyone who is working in STEP academy and their hard work.
No questions from the board.

6:22

Education Identity and Access Management Board Resolution

Motion: For Dr.Ibrahim to be the official IOWA.

Made: Abdilatif Sanbul

Seconded by: Rahima Ahmed

Vote:Unanimous approval

6:28

Motion: To adjourn and to fill out a form for MDE (needs board approval)/(September 20th, 2021)

Made: Rahima Ahmed

Seconded: Abdilatif Sanbul

Vote: Unanimous approval