

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy
Board of Directors Meeting
Monday, March 15th 2021, @5:30 Pm
STEP ACADEMY's Campus(Via Zoom)
835 East 5 th Street
St Paul, MN 55106

Board Member Names	Present	Absent
Rahima Ahmed	X	
Amina Mohamud	X	
Abdulrazzaq Mursal	X	
Abdiladif Sanbul	X	
Mohamed Shuriye	X	
Guests		
STEP Academy Leadership: Dr. Mustafa Ibrahim, Traci Moore, Mohamed Mohamoud, Emma Olson, Kathryn Martin and Ahmed Mursal		
Paul Scanlon from IQS		
5:30- Call to order		
Abdulrazzaq Mursal. Board Chair		
School Mission Statement: STEP Academy will empower students to use their personal attributes and acquired knowledge to lead productive lives and become contributing members of the global community.		
5:32: Declaration of Conflict of Interest if any		
Board members attested that there are no conflicts of interest at this time		
5:32: Approval of the Agenda		
Motion		
A motion was made to approve the February 22 nd 2021 Agenda		
Made by: Rahima Ahmed		
Seconded by: Amina Mohamud		

Vote: The agenda was approved by all board members

5:35 APPROVAL OF MINUTES from March 15th 2021 Board Meeting

Motion

A motion was made to approve the January 25th 2021 minutes

Made by: Amina Mohamud

Seconded by: Rahima Ahmed

Discussion:

Vote: The minute from March 15th 2021 board meeting was approved by all board members

5:40. Public Comment

Farhia Budul and Maddy Wegner from Minnesota Recovery Connection presented to the board the mission and vision of the organization and the possibility of collaboration between STEP Academy and Minnesota Recovery Connection.

5:45 PM:00 FINANCIAL REPORTS: Mike Pocrnich- TAG.

Michael Pocrnich (TAG) presented the February 2021 financial statements to the Board.. He explained the reports and indicated that the school is doing well and has a solid financial base. The Board carefully examined the financial reports and discussed the specifics of the report. The current finances looked good and there were no discrepancies. The school is on target and on budget and we are in a good viable position. The school administration and TAG are working on the 2021-22 budget and will present to the board on May 2021 board meeting.

Motion

A motion to approve the January and February financial statements was made by Rahima Ahmed

Seconded by: Mohamed Shuriye

Vote: The February 29021 financial reports was approved by unanimous vote.

6:00. Distance Learning Plan Report by Leadership Team

Enrollment: As of 03/12/2021 STEP Academy Elementary 247 students. STEP Academy Secondary 378 students

2021-2022 Application. Every Friday the office staff has been sending the enrollment sheets for the 2021 school year enrollment to Keeley Tholen. So far we got over 89 new applications. We plan to keep doing every Friday until the on tine-enrollment period ends (03/31/2021).

We are in the middle of ACCESS testing on-site for English Language Learners. This test has four parts: Reading, Writing, Listening and Speaking. Students come on-site twice to take this test. Our ELL coordinator, Rani Hayden, is facilitating this test. It has been going smoothly so far.

ACT and MCA tests will both be given this spring as required by MDE. We are in the early stages of planning for these tests.

The end of the third quarter is March 19th and teachers and students are working to finish the quarter strong. Emma and I (Traci) with help from a few teachers have been conducting training, mentoring, and coaching with our teaching staff related to differentiating for special education students. We have already seen some great improvements with our teachers' practice.

Our added Friday advisory period has paid off. Parents are receiving heightened communication as advisors call home for any students who have missing assignments each week.

On Site Program. The on-site program is currently at 27 students. 8 of those students are elementary, 6 middle school and 11 secondary. Since reopening the on-site program, we have seen great progress with the students. We have already had 3 students transfer out of the program based on their overall grade improvement. There are currently 4 staff members who monitor the program.

7:00 PM Motion to adjourn the meeting.

Motion Made by: Abdiladif Sanbul

Seconded by: Mohamed Shuriye

Vote: All board members voted yes