

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy
Board of Directors Meeting
Monday, January 25th 2020, @5:30 Pm
STEP ACADEMY's Campus(Via Zoom)
835 East 5 th Street
St Paul, MN 55106

Board Member Names	Present	Absent
Rahima Ahmed	X	
Amina Mohamud	X	
Abdulrazzaq Mursal	X	
Abdiladif Sanbul	X	
Mohamed Shuriye	X	
Guests		
STEP Academy Leadership: Dr. Mustafa Ibrahim, Traci Moore, Mohamed Mohamoud, Emma Olson, Kathryn Martin and Ahmed Mursal		
Paul Scanlon from IQS		
5:31- Call to order		
Abdulrazzaq Mursal. Board Chair		
School Mission Statement: STEP Academy will empower students to use their personal attributes and acquired knowledge to lead productive lives and become contributing members of the global community.		
5:32: Declaration of Conflict of Interest if any		
Board members attested that there are no conflicts of interest at this time		
5:33: Approval of the Agenda		
Motion		
A motion was made to approve the January 25 th 2020 Agenda		
Made by: Rahima Ahmed		
Seconded by: Mohamed Shuriye		

Vote: The agenda was approved by all board members

5:40 APPROVAL OF MINUTES from December 21th Board Meeting

Motion

A motion was made to approve the December 21st 2020 minutes

Made by: Mohamed Shuriye

Seconded by: Rahima Ahmed

Discussion:

Vote: The minute from 12/21/2020 board meeting was approved by all board members

5:50. Public Comment

No public comment

6:00. Distance Learning Plan Report by Leadership Team

Enrollment: As of 1/22/2021. STEP Academy Elementary 240 students. STEP Academy Secondary 378 students

2021-20222 Application. Every Friday the office staff has been sending the enrollment sheets for the 2021 school year enrollment to Keeley Tholen. So far we got over thirty people who filled it out. We plan to keep doing every Friday until the on time-enrollment period ends (03/31/2021)

The end of the first semester was Friday. We ended the last couple of weeks of the semester with a "push to pass" where our advisors and teachers communicated with families and worked with students who were failing classes. They did daily calls and regular meetings with students in order to support and encourage them to complete the work needed to pass and get credit for their classes. This push supported STEP Academy's on-going philosophy of not lowering standards for students, but supporting and scaffolding in order for our students to meet the academic standards set for them. Kathryn and our academic leadership team are working to prepare a summary of the academic and attendance results from first semester.

*Teachers started team teaching in core classes of 90 minutes, instead of 60 minutes on January 19th . We look forward to sharing the status of these new endeavors at the next board meeting.

*We continue to seek out and provide professional development trainings and new technology tools that support general instruction as well as distance learning including specific trainings for our reading intervention teachers through the University of Minnesota and online math trainings for our math department through Stanford University.

Our added Friday advisory period has paid off. Parents are receiving heightened communication as advisors call home for any students who have missing assignments each week.

Attendance and Behavior Team: On February 8th, the behavior team will resume our "On-Site" program. The student success team will identify 10 "at-risk" students whose needs will be met by working with a teacher on site. Some of the factors the Student Success team will take into account when identifying "at-risk" students will be attending and failing grades. Criteria for exiting the program will be that the student is caught up on their missing work and can successfully operate their schedule independently.

Special Education. Special Education Data:

3 new initial evaluations in-process
2 students moved - NOT due to Distance-Learning
1 student's parent refused services
1 student graduated early - January 15th, 2021.
New Work-Experience Program begins January 25th with 3 students.
33 current SpEd students.

The Board discussed strategy to prioritize in-person learning at the elementary level and overall options available for STEP Academy students for Quarter Three (January 18-March 19, 2021). After consideration of the STEP Academy Leadership Team's input, the Board voted unanimously to remain in distance learning for the third quarter for all elementary students.

Motion.

A motion was made to continue with distance learning for elementary students for Q3 was:

Made by: Rahima Ahmed

Seconded by: Mohamed Shuriye

Vote: The motion was approved by all board members

6:30 PM. Executive Director Evaluation. Board of Directors.

The meeting was closed pursuant to Minnesota Statutes section 13D.05 subd. 3 to discuss the Executive Director's evaluation

7:30 PM – Meeting was reopened with accordance to “Minnesota Open Meeting Law”.

7:35 PM Motion to adjourn the meeting.

Motion Made by: Rahima Ahmed

Seconded by: Mohamed Shuriye

Vote: All board members voted yes

