

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Monday, September 21st, 2020, 5:30-7:13 pm

At STEP ACADEMY's Campus:
835 East 5 th Street
St Paul, MN 55106

Board Member Names	Present	Absent
Rahima Ahmed	X	
Matt Greene-DeLanghe	X	
Amina Mohamud	X	
Abdulrazzaq Mursal	X	
Abdiladif Sanbul	X	
Mohamed Shuriye	X	
Guests		
Dr. Mustafa Ibrahim, STEP Academy Executive Director		
Traci Moore, Assistant Director of Academics		
Mike Pocrnich, The Anton Group (TAG)		
Laurie Shroeder (IQS)		
Rochel Manders (IQS)		
Kathryn Martin, Dean of Students		

5:30 - Call to Order
Abdulrazzaq Mursal
School Mission Statement: STEP Academy will empower students to use their personal attributes and acquired

knowledge to lead productive lives and become contributing members of the global community.

5:33 - Declaration of Conflict of Interest if any

Board members attested that there are no conflicts of interest at this time.

5:35 - Approval of the Agenda

Motion

A motion was made to approve the agenda.

Made by: Mohamed Shuriye

Seconded by: Abdiladif Sanbul

Discussion:

Vote: The agenda was approved by all board members

5:38 - Public Comment

No public comment

5:42 - Presentation of Auditors

Mike Pocrnich, from The Anton Group (TAG), presented three different auditors to the board: CLA Connect; Abdo, Eick, and Meyers; and Chuck Rinkey, LTD.

6:07 - Motion to choose Abdo, Eick, and Meyers to replace STEP's current auditor--Chuck Rinkey, LTD.

Made by: Amina Mohamud

Seconded by: Matt Greene-DeLanhge

Discussion

Vote:

AI: Rahima Ahmed, Matt Greene-DeLanghe, Amina Mohamud, Abdulrazzaq Mursal, Abdiladif Sanbul

NAY: Mohamed Shuriye

6:10 - Approval of August 17th, and August 24th 2020 Minutes

Motion

A motion was made to approve the minutes for these two meetings

Made by: Matt Greene-DeLanhge

Seconded by: Amina Mohamud

Discussion

Vote: The minutes for these two meetings were approved by all board members

6:11 - Distance Learning Plan Report by Traci Moore, Kathryn Martin, and Mustafa Ibrahim

FAST testing was done at the elementary level, but not at the secondary level. These scores don't typically change as much so the decision was made to use last year's FAST test scores for secondary students. Absences have been low, most likely as a result of the policy to take attendance during live lessons. Only 4% of secondary students and 6% of elementary students have missed at least one day since the start of the year.

6:55 - Cleaning Vendors

7:00 - Motion

A motion was made to opt for Minnesota Services as STEP's new cleaning service.

Made by: Mohamed Shuriye

Seconded by: Matt Greene-DeLanhge

Discussion:

Vote: All board members voted to approve the motion

7:03 - New Business - Health Insurance Plans for Employees

Board member Matt Greene-DeLanghe brought forward an issue with a school health insurance plan that a STEP employee had informed him about. The employee had been told that the deductible and out-of-pocket costs for her plan would renew the following September, but subsequently found out from her provider that her deductible and out-of-pocket costs would renew in January. The IQS representative attending the meeting clarified that this was an issue that could affect all employee's health insurance plans and that the director of the school should contact the school's HR firm, Designs for Learning, to look into the issue.

7:13 - Meeting Adjourned