

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Monday, August 24, 2020, 4:37-5:55 pm

At STEP ACADEMY's Campus:
835 East 5 th Street
St Paul, MN 55106

Board Member Names	Present	Absent
Rahima Ahmed		X
Matt Greene-DeLanghe	X	
Amina Mohamud	X	
Abdulrazzaq Mursal	X	
Abdiladif Sanbul	X	
Mohamed Shuriye	X	
Guests		
Paul Scanlon		
Mustafa Ibrahim, STEP Academy Director		

4:37 - Call to Order
By Abdulrazzaq Mursal
School Mission Statement: STEP Academy will empower students to use their personal attributes and acquired knowledge to lead productive lives and become contributing members of the global community.
4:45 - Approval of the Agenda
Motion A motion was made to approve the agenda.

Made by: Mohamed Shuriye

Seconded by: Matt Greene

Discussion:

Vote: All board members voted yes

4:45 - Discussion: Employee Agreements

Amina asked for a rationale behind reading interventionist salary--Why was there a difference in salaries for the two candidates? Mustafa explained that the difference had to do with the candidates' education level and number of years teaching and both were determined by the tiered salary schedule. Abdulrazzaq requested that information such as education level and years of experience be included in the contracts to review.

5:05 - Approval of Employee Contracts

Motion

A motion was made to approve all new employee contracts

Made by: Abdulrazzaq Mursal

Seconded by: Mohamed Shuriye

Vote: All board members voted yes

5:10 - Discussion: Vendor Contracts

- Abdulrazzaq and Amina both requested that Mustafa seek multiple bids for each of the main vendors (human resources, dining services, and transportation services) for next year.
- Transportation Services during distance learning: Mustafa explained that buses would be delivering food to students' homes twice a week. Since this would entail a reduction of the services agreed on in the original contract, the busing company agreed to offer a discount on gas, though the amount wasn't readily available. When asked if we should be paying for transportation services we weren't using, Mustafa said that he had conferred with other school directors and heard that they were doing the same thing. The rationale was that the schools would need to be ready for a quick return to in-person learning, so would want to maintain their current transportation vendors.
- Designs for Learning: Clarification offered over the roles of Special Education Director the Psychology services. The Special Education Director oversees compliance with the special education program and is different from the Special Education Coordinator who oversees the special education program at the school.

The psychology services were related to special education admission services.

- **Cleaning Services:** After much discussion, the board decided not to vote to approve a cleaning vendor until the September meeting so that a proposal from the current cleaning service could be provided.

5:52 - Motion to Approve Vendors

Motion

A motion was made to approve all vendor contracts, EXCEPT for a cleaning service

Made by: Mohamed Shuriye

Seconded by: Amina Mohamud

Vote: All board members voted yes

5:52 - Meeting Adjourned