

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Thursday, October 18, 2018, 7:00-8:20pm.

At STEP ACADEMY's Campus:
835 East 5th Street
St Paul, MN 55106

7:40 P.M. WELCOME FROM BOARD CHAIR

Members Present: Dr. Sandra Olmsted, Abdirahman Hassan, Dr. Tamany AbouAiad, Mustafa Hurreh, Khadar Yassin

Members absent: Deborah Bartlett, Amina Mohamed,

STEP Academy: Dr. Mustafa Ibrahim, Exec. Director

Guest: Mahmood Afey, STEP Academy Business Manager

7:00 ROLL CALL

Dr. Sandra Olmsted opened the meeting by welcoming all board members and guests that were present.

7:00 APPROVAL OF AGENDA

After reviewing the Agenda, two items were added. The Agenda and was approved unanimously approved by roll call vote.

7:05 APPROVAL OF SEPTEMBER BOARD MINUTES

September 20th board meeting minutes were approved by unanimous vote.

7:10 ENROLLMENT and ACADEMIC REPORT: Dr. Mustafa Ibrahim, Exec. Director

* STEP Academy has had a couple of fire drills and the last one was very successful.

* The current enrollment is at 512 students and there is a waitlist for every grade except Kind.

7:30 SEPTEMBER 2018 FINANCIAL REPORT: Mahmood Afey, Business Manager

Mahmood Afey presented the documents explaining STEP Academy's current finances. The Board carefully examined the financial report and discussed the specifics in each of the sections of the report. The current finances looked good and there were no discrepancies. The school is on target and on budget and we are in a good viable position. A motion was made and seconded to approve the September 2018 financial report, and it was approved by unanimous vote.

8:00 BOARD POLICIES DISCUSSION

The board discussed Board Policies (Ch.1 and Ch.2). Revisions were made on No1.1.1 and No.1.2.

8:20 ADJOURN The meeting adjourned at 8:20pm by unanimous vote.