

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Wednesday, June 15, 2018, 6:45-8:35pm.

At STEP ACADEMY's Campus:
835 East 5th Street
St Paul, MN 55106

6:45 P.M. WELCOME FROM BOARD CHAIR

Members Present: Dr. Sandra Olmsted, Khadar Yassin, Deborah Bartlett, Amina Mohamed, Dr. Tamany AbouAiad, Abdirahman Hassan,

Members absent: Mustafa Hurreh

STEP Academy: Dr. Mustafa Ibrahim, Exec. Director

Guest: Mahmood Afey, STEP Academy Business Manager

6:45 ROLL CALL

Dr. Sandra Olmsted opened the meeting by welcoming all board members and guests that were present.

6:55 APPROVAL OF AGENDA

After reviewing the Agenda, two items were added. The Agenda and was approved unanimously approved by roll call vote.

7:00 APPROVAL OF MAY BOARD MINUTES

May 15th board meeting minutes were approved by unanimous vote.

7:10 MAY 2018 FINANCIAL REPORT: Mahmood Afey, Business Manager

Mahmood Afey presented the documents explaining STEP Academy's current finances. The Board carefully examined the financial report and discussed the specifics in each of the sections of the report. The school is found to be on target and on budget and we are in a good viable position. A motion was made and seconded to approve the May 2018 financial report, and it was approved by unanimous vote.

7:35 2018-19 BUDGET PRESENTATION: Dr. Mustafa Ibrahim, Exec. Director and Mahmood Afey, Business Manager

Dr. Mustafa Ibrahim presented information about the 2018-19 school year regarding the growing number of staff and students. The estimated student enrollment for FY19 is 469 students. The budget for 2018-19 was presented, explained, and discussed. A motion was made, seconded, and approved by unanimous vote.

8:00 ENROLLMENT and ACADEMIC REPORT: Dr. Mustafa Ibrahim, Exec. Director

The 2018 STEP Academy senior graduation was a huge success. There was media coverage the whole ceremony. The location of O'Shaughnessy Hall and time worked very well.

The school year has ended on a positive note.

8:20 MERIT PAY and PAY SCALE: Dr. Mustafa Ibrahim, Exec. Director

STEP applied for Quality Compensation (Q Comp) a year ago. There is currently no funds for this program. We are number 8 on a waiting list of 23 schools and when there are funds we will be contacted.

The criteria for Merit pay for staff was presented and discussed. We will continue the discussion at the Board Retreat on Saturday, July 7th from 9:00am to 1:00pm. Dr. Sandra Olmsted will bring refreshments. The retreat will be held at STEP Academy.

8:35 ADJOURN The meeting was adjourned at 8:35pm by unanimous vote.