

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Wednesday, February 21, 2018, 6:55-8:15pm.

STEP ACADEMY's Campus
835 East 5th Street
St Paul, MN 55106

6:55 P.M. WELCOME FROM BOARD CHAIR

Members Present: Dr. Sandra Olmsted, Khadar Yassin, Deborah Bartlett, Mustafa Hurreh, Amina Mohamed

Members absent: Dr. Tamany AbouAiad, Abdirahman Hassan,

STEP Academy: Dr. Mustafa Ibrahim, Mohamed Abdurahman

Guest: Mahmood Afey

6:55 ROLL CALL

Dr. Sandra Olmsted opened the meeting by welcoming all board members and guests that were present.

7:00 APPROVAL OF AGENDA

The Agenda was approved unanimously approved by roll call vote.

7:00 APPROVAL OF JANUARY BOARD MINUTES

January 17th board meeting minutes were approved, seconded and carried.

7:10 ENROLLMENT and ACADEMIC REPORT:

The enrollment for students in grades K-12 is 419 for the current month. The registration packets for the 2018-2019 school year were viewed. Approximately 10 families have already enrolled for the fall school year. The RTI program has been very effective and the students are gaining academic skills. The math coordinator has put together math madness for the month of February with math activities for the school. March is designated as the literacy month and there are many reading activities planned. Part two of the CSP grant has been implemented and we are ordering the items that have been approved.

7:30 JANUARY 2017 FINANCIAL REPORT: Mahmood Afey

Mahmood Afey was present to go over the finances with the board. We read the financial report and went over the statements. The statements looked good and were accurate. The school is on target and on budget and we are in a good viable position. We discussed the specifics in each of the sections of the financial report. A motion was made to approve the January 2017 financial report, it was seconded, and all present approved.

7:55 STEP Academy By-Laws Review: Dr. Sandra Olmsted

Dr. Sandra Olmsted reviewed the By-Laws of STEP Academy that we had gone over at the January meeting. We discussed the section regarding the committees and officers noting the specific duties. It was decided that a good time to look at the by-laws would be at a retreat. We will discuss ideas about retreats next month. Also, Dr. Mustafa Ibrahim will bring us dates for board training next month.

8:15 ADJOURN

The meeting was adjourned at 8:15 pm by unanimous vote.