

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Wednesday, August 16, 2017, 6:50 – 8:30pm.

STEP ACADEMY's Campus
835 East 5th Street
St Paul, MN 55106

6:50 P.M. WELCOME FROM BOARD CHAIR

Members Present: Dr. Sandra Olmsted, Dr. Tamany AbouAiad, Khadar Yassin, Deborah Bartlett, Amina Mohamud, Abdirahman Hassan

Members absent: Mustafa Hurreh

STEP Academy: Dr. Mustafa Ibrahim

Guest: Traci Moore, Guanping Ji

6:50 ROLL CALL and introduction of visitors

Dr. Sandra Olmsted opened the meeting by welcoming all board members and guests that were present.

6:55 APPROVAL OF AGENDA

The Agenda was amended and approved unanimously approved by roll call vote.

7:00 WELCOME CHINESE LANGUAGE TEACHER: Mustafa Ibrahim

The new Chinese teacher was introduced and welcomed to the board. Guanping Ji arrived from China and will reside here and teach the Chinese language to high school students. She presented STEP Academy with a banner from China and it will be displayed in the school.

7:10 APPROVAL OF MARCH BOARD MINUTES

June 27th board meeting minutes was approved.

7:10 ENROLLMENT and ACADEMIC REPORT: Traci Moore and Mustafa Ibrahim

Traci Moore reported that STEP Academy has a full enrollment and there is a waiting list for most grades. The literacy curriculum, Core Knowledge, for the elementary program has arrived and has been distributed to all of the elementary teachers. This curriculum was chosen because of its rigor, its integration of content information throughout, and its background knowledge coverage. A new math curriculum from Pearson will be used for grades K-6 and training for teachers will be next week. Final MCA scores for last year are: Math 41.8%, Reading 39.9%, and Science 51.2%. Changes for 2017-18 school year: realignment of RtI program for math and reading, additional reading class added for all seventh and eighth grade students, additional

science teacher for biology class. Positive Behavior Intervention Supports and ENVoY (classroom management) trainings for staff will be ongoing throughout the school year.

7:57 JUNE 2017 FINANCIAL REPORT: Tracey Fiereck and Mustafa Ibrahim

The June 2017 financials were examined. The school is in good viable position. A motion was made by Dr. Sandra to authorize Mustafa to negotiate a line of credit to handle temporary imbalances as the State adjusts to our K-12 expansion. Seconded by Deb Bartlett. Passed unanimously by all members present. A motion was made to approve the June 2017 financial report, it was seconded, and all present approved.

8:30 ADJOURN

The meeting was adjourned at 8:30pm by unanimous vote.