

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

STEP ACADEMY's Campus
4100 East 66th Street
Inver Grove Heights. MN 55076

Minutes of the Board of Directors Meeting Wednesday September 16, 2015

Board Members Present: Abdullahi Ahmed, Dr. Sandra Olmsted, Khadar Yassin, Dr. Tamany AbouAiad and Amena Abdullah

Absent: Dr. Mohamed Hagi Aden and Abdirahaman Hassan

Administration: Dr. Mustafa Ibrahim and Mohamed Abdurahman

Meeting was called to order at 6:55 pm; Agenda was accepted.

Minutes of the August 18 Board Meeting were read, and the names of the former teachers were corrected and approved by roll call vote.

July 2015 FINANCIAL REPORT: Dr. Mustafa shared with the board August financial notes from Tracey Fiereck (cmERDC) explaining the August financial reports. Check register was reviewed and approved by roll call vote. In the coming months we need to review the 2015-16 budget to reflect the current enrollment which is less than expected. Motion to approve the Budget and Check register were approved unanimously by roll call vote.

ACADEMIC REPORTS AND ENROLLMENT: Mustafa also shared academic notes from Dawn Madland, Academic Dean. Overall, the first two weeks of the year went very well. The energy level of the staff and students are very high. Currently there are 22 students attending U of MN, Inver Hills, MCTC and St. Paul College as a PSEO students.

OTHER BUSINESS: Appointment of a committee to work toward extending authorization to grades Pre-K to grade 5. (Dr Mustafa, Dr Sandra, Dr Mohamed): Motion made and seconded, approved by roll call vote.

Motion to approve a correction to the number of students contact days, to **173** was seconded and approved unanimously.

Abdullahi Ahmed, Board Chair officially resigned from the STEP Academy's Board of Directors effective on September 16, 2015. We wish him well in his new community and thank him for his faithful service. Subsequently, the Board unanimously elected by roll call vote Dr. Sandra Olmsted as a new Board Chair.

Dr. Mohamed Hagi Aden has been nominated to be Vice Chair, the Board will confirm the nomination on October 19 meeting.

Meeting was adjourned at 8:50 pm.