

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Tuesday January 20, 2015, 6:45-8:45 P. M

STEP ACADEMY's Campus
4100 East 66th Street
Inver Grove Heights. MN 55076

6:45 P.M. WELCOME FROM BOARD CHAIR

Board Members Present: Dr. Sandra Olmsted, Khadar Yassin, Abdullahi Ahmed, Mohamed Hagi Aden and Abdirahaman Hassan

Members Not Present: Dr. Tamany AbouAiad and Amena Abdullah

Guests: Dr. Phil Moye (IQS lead) and Tracy Fiereck,(cmERDC)

Administration: Mustafa Ibrahim, (*ex officio*) and Dawn Madland (Academic Dean)

6:50 P.M CALL TO ORDER AND ROLL CALL. Designation of Time Keeper

Mohamed Hagi Aden

6:55: P.M APPROVAL FOR THE DECEMBER 16, 2014 BOARD MINUTES

Abullahi brought the motion to approve the December Board Meeting Minutes, seconded by Mohamed Hagi Aden and approved unanimously by all present board members.

7:05 P. M DECEMBER 2014 FINANCIAL REPORT and BUDGET REVISION: TRACEY FIERECK and MUSTAFA IBRAHIM

Financial report brought on by Abdullahi.. Tracy presented December financials followed by Budget revision. At this time you expect to see 40% expense of your budget. We are on track and having a good year. 190 students (Projected)-----→250-260 (Current)

Salaries and expenditures are on track.

Cash balance; Enough cash for school projects.

Comparison between expenditure and revenue was shown.

Last report-Budget reconciliation

Tracy/Mustafa/Dawn were asked about Food service. There is 95-96% student participation in the school cafeteria. There is on site chef and food is

prepared in school.

Motion to approve check register was brought by Abdullahi and seconded by Sandra, approved by Mohamed Hagi Aden, Khadar Yassin and Abdirahman Hassan.

Motion to approve the revised budget was brought by Abdullahi, seconded by Khadar. Yes by Mohamed Hagi Aden, Sandra and Abdirahman

7:30 P. M ACADEMIC REPORTS AND ENROLLMENT: DAWN MADLAND AND MUSTAFA IBRAHIM

Dawn gave an overview about the fall and the direction we are going. This fall, STEP Academy participated in MAP in math, reading and language art. We will do it again in spring to assess growth. ACT explore for 8th graders and the 10th graders take ACT Plan

All score data is uploaded into JMC program. ELL students will be also tested. NAEP test will be administered to 8th graders on March 5th. OPLA test was recently completed.

Standardized testing for 6-7 graders=8hours; for 8-10=12 hours

RTI program: way to identify students below grade level. 28 students are receiving reading intervention, 20 students receiving math intervention. 3 students exited intervention, as they no longer needed it.

Math Corps can apply for volunteers to come help in math intervention (from Minnesota Math Corps)

Reading Core for younger students.

PSEO was also discussed. Our students who participate in this program have a GPE of 4.

Accuplacer was discussed.

We are moving from 7 period classes to 6 (increasing the teaching time)

We are advancing students to upper levels than their current level when appropriate, based on standardized testing (5 students qualify).

Academic support club and how to alert parents about their children's scores were also discussed.

7:45P.M BOARD HANDBOOK.

Electronic version will be sent to each board member. A motion to approve the salary for teachers and educational assistants were brought on by Abdullahi, seconded by Dr. Sandra Olmsted and approved unanimously by all present board members.

8:00 P. M OTHER BUSNIESS: SNOW DAY AND NEW HIRE

A motion to approve school closure on 1/7th due to extreme cold weather was brought on by Abdullahi, Abdirahman seconded and approved by all board members.

Employment of new hire will be done pending board approval language was brought on by Dr.Sandra Olmsted and seconded by Abdullahi,

A motion to hire Fahmo Osman from Metro State University as an educational assistant was brought on by Dr. Sandra Olmsted, seconded by

Abdullahi. All present board members approved the motion.

8:15 P. M ADJOURN