

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Wednesday May 18, 2017, 6:50-9:15 P. M

STEP ACADEMY's Campus
835 East 5th Street
St Paul, MN 55106

6:50 P.M. WELCOME FROM BOARD CHAIR

Members Present: Dr. Sandra Olmsted, Mustafa Hurreh, , Dr. Tamany AbouAiad, Khadar Yassin, Deborah Bartlett, and Abdirahman Hassan

Members absent: Amina Mohamud

STEP Academy: Dr. Mustafa Ibrahim, Traci Moore, Mohamed Abdurahman

6:50 ROLL CALL and introduction of visitors:

Dr. Sandra Olmsted opened the meeting by welcoming all board members and guests that were present.

6:52 APPROVAL OF AGENDA

The Agenda was unanimously approved by roll call vote.

6:54 APPROVAL OF MARCH BOARD MINUTES

March 22nd board meeting minutes were approved as amended.

6:55 ENROLLMENT and ACADEMIC REPORTS: Traci Moore

Traci Moore provided the End of Year STEP Academy Academic Report. The report included an example of a curriculum map, forms for the end of the year that teachers will fill out. The teachers are working on updating curriculum maps. Traci shared a list of curriculum materials that may be purchased for the elementary program. Assessment results are included in the report. Professional development summary is in the report as well. The 2017-18 school calendar has been established and shared with the board.

7:40 SCHOOL IMPROVEMENT PLAN: Dr. Deanne Magnusson

Dr. Deanne Magnusson lead a focus group with the board members and we discussed the strengths and challenges of STEP Academy. The results of the focus group study will be compiled and added to the other focus group surveys that were conducted. Dr. Deanne Magnusson will share the completed report with STEP Academy in order to use the data in the future.

8:40 2017 FINANCIAL REPORTS: Tracey Fiereck

Tracey Fiereck explained March and April 2017 financial reports. The April financials were looked at first and everything looked good. The school is in good viable position. A motion was made to approve the financial report, it was seconded, and all present approved.

8:50 OTHER BUSINESS: 2017-18 SCHOOL CALENDAR

The 2017-18 STEP Academy calendar was discussed, a motion was made to accept the calendar, it was seconded, and all present approved.

9:12 ADJOURN

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9:12 ADJOURN

The meeting was adjourned at 9:12pm by unanimous vote.